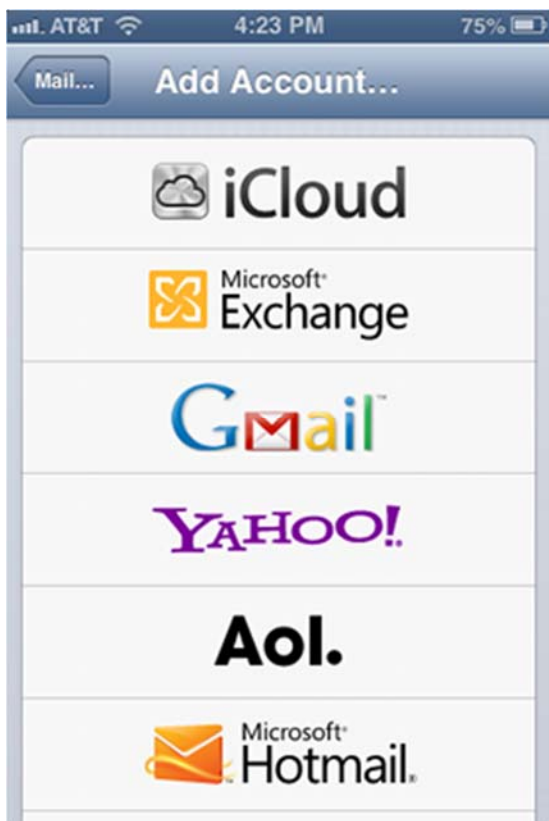
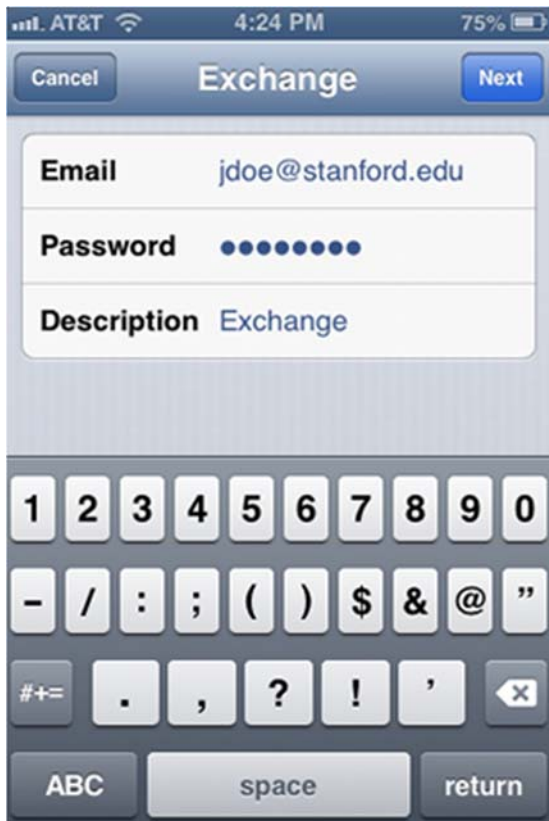


iPhone and iPad Configuration Instructions for ActiveSync

1. From the Home screen go to **Settings > Mail, Contacts, Calendars**.
2. Tap **Add Account**.
3. Select the option for Microsoft Exchange.



4. Enter the following and then tap **Next**.
 - **Email:** your address@batsheva.co.il
 - **Password:** your network password
 - **Description:** Exchange is entered automatically (you can change this if you wish)



5. Enter the following and then tap **Next**.
- **Server:** *mail.batsheva.co.il*
 - **Domain:** batsheva
 - **Username:**
 - **Password:** your network password



6. Turn the options to **ON** for the areas you'd like to sync (Mail, Contacts, Calendars, Reminders) and then tap **Save**.



7. Your Exchange account now appears in the Mail, Contacts, Calendars section. Select it to view the Settings.
8. Tap **Account**.

9. Scroll down and verify that **Use SSL** is turned **ON**, and then tap **Done**.



10. **Important:** Adjust the Mail days to sync (default is 3) according to your preferences and then tap **Mail** to return to the Mail, Contacts, Calendar settings. Some users will want to change this setting, as this default would mean only messages received in the last three days would appear in any of your folders.



Your iPhone or iPad should automatically send and receive mail from your mail account as well as sync to the mail Address Book and Calendar.